

**SECRETARY MEMO**

**MEMO**

**Director's Conference Room  
Second Floor  
Administration Building**

**WEDNESDAY, 2 JULY 1956**

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**Forthcoming Far Eastern Trip**

**MR. DULLES**

**"Operation Alert"**

**COL. WHITE**

**New Building Status**

**COL. WHITE**

**Discussion of the problem of insuring that  
Agency regulations and notices disseminated  
for the attention and information of all  
Agency personnel are seen by all such personnel**

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Executive Registry

8-4089

DD/S

56-2340

27 JUN 1956

25X1 MEMORANDUM FOR: [REDACTED]  
Assistant to the Director

SUBJECT : Agenda Item for the 2 July 1956  
Senior Staff Meeting

The following item is suggested for the agenda of the  
2 July 1956 Senior Staff Meeting:

25X1 A discussion by [REDACTED] Chief,  
Management Staff, of the problem of insuring  
that Agency regulations and notices disseminated  
for the attention and information of all Agency  
personnel are seen by all such personnel.

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[REDACTED]  
H. GATES LLOYD  
Assistant Deputy Director  
(Support)

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STAFF CONFERENCE

Minutes of Meeting Held in Director's  
Conference Room, 214 Administration Building  
Monday, 2 July 1956

Mr. Dulles Presiding

Robert Amory, Deputy Director of Intelligence  
25X1 [redacted] Special Assistant to DD/S  
Dr. James M. Andrews, Assist. Director for Central Reference  
Col. Matthew Baird, Director of Training  
25X1 [redacted] Chief, Planning and Program Coord. Staff  
[redacted] Chief Western European Division  
25X1 John Bross, Chief, EE Division  
Gen. C. P. Cabell, Deputy Director  
25X1 [redacted] Assistant to the Director  
[redacted] Assistant to the Director  
25X1 [redacted]  
25X1 [redacted] Chief, Southeast Europe Division  
[redacted] Executive Assistant to the Director  
25X1 Col. Sheffield Edwards, Director of Security  
25X1 Desmond Fitzgerald, Deputy Chief, [redacted]  
[redacted] Auditor-in Chief  
25X1 [redacted] Chief, Technical Services Staff  
25X1 [redacted] For Chief of Logistics  
25X1 Col. Stanley J. Grogan, Assistant to the Director  
Dr. Otto Guthe, Assist. Director for Research and Reports  
25X1 [redacted] For Inspector General  
[redacted] for Chief, Western Hemisphere Division  
25X1 [redacted] for Chief, CI Staff, DD/P  
25X1 Lawrence Houston, General Counsel  
[redacted] representing DD/I  
25X1 [redacted] Assist. Director for Basic Intelligence  
[redacted] for Assistant Director for Operations  
25X1 [redacted] Assistant Director For Communications  
25X1 [redacted] for Assist. Director for Current Intelligence  
25X1 [redacted] for Special Support Assist. to the Dep. Dir. for Support  
25X1 Cord Meyer, Chief, [redacted]  
25X1 [redacted] Management Officer  
25X1 Norman Paul, Legislative Counsel  
Harrison G. Reynolds, Director of Personnel  
Edward R. Saunders, Comptroller  
25X1 [redacted] for Chief, Near East and Africa Division  
[redacted] Assistant to the Director  
[redacted] Chief, Foreign Intelligence Staff  
Dr. John Tietjen, Chief, Medical Staff  
Gen. L. K. Truscott, Special Assistant to the Director  
[redacted] Chief, FE Division  
Col. Lawrence K. White, Deputy Director of Support

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1. POLISH REBELLION

Mr. Dulles read aloud a United Press news dispatch concerning the rebellion in Poland, which stated in part that CIA was responsible for stirring up the Poles to rebel against their Government. Mr. Dulles stated that there was no truth whatsoever in this dispatch and that our methods are more subtle, and actually try to discourage open violence. Colonel Grogan indicated that he had received several queries as to the truth of the dispatch and had replied "no comment". Mr. Dulles stated that he wanted to review this matter further with Colonel Grogan after the meeting in order to ascertain whether we should continue our "no comment" or state specifically that the charge is false.

2. FORTHCOMING FAR EASTERN TRIP

Mr. Dulles announced that he would depart sometime around the middle of August for his trip to the Far East and expected to return around the first of October. He indicated that he probably would go to Europe first for a short holiday before going on out to the Far East.

3. OPERATION ALERT

Colonel White reviewed various aspects of "Operation Alert" for 1956. The Alert is scheduled to commence at 1000 hours on the 20th of July and to end at 1100 hours 26 July. [redacted] discussed the assumptions developed by O/NE for overseas areas and planned activities of DD/I components during the exercise.

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4. MANPOWER STUDIES

Colonel White indicated that the Davis sub-Committee of the House Post Office and Civil Service Committee has been placing considerable pressure on the Agency to do what it could toward reducing its manpower. Thus far, it has been possible to satisfy the Committee that the Agency is doing everything possible to reduce its manpower and maintain our strength at an absolute minimum figure. He indicated that an additional measure in this direction was being taken; namely, to establish internal committees within each organization to study manpower requirements in detail and develop specific recommendations for reductions. This is in further implementation of the study previously made by the Inspector General wherein areas for possible reductions were developed. The Management Staff will coordinate these committees and keep records on their accomplishments. Mr. Dulles indicated that he would like to add a note of urgency to this matter and that whenever he goes to the Congress for appropriations he always is confronted with the problem of the number of people on the Agency rolls in Headquarters. He said that we should take all action possible to reduce this figure.

5. DISTRIBUTIONS OF NOTICES AND REGULATIONS

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[ ] indicated that there have been problems in the Agency in employees not receiving distribution of notices issued for dissemination to all employees. He indicated that he felt this to be a serious matter and that all concerned should take action to assure that the distribution marked on notices and regulations is, in fact, accomplished.

6. NEW BUILDING STATUS

Colonel White indicated that the date for the Senate hearing on funds for the new building has not been set yet. He went on to assure those present that there was no reason to be concerned about the recent news releases pertaining to our requirement for an additional ten million dollars for the building. He explained the basis for our current estimate of cost and indicated that it was the cheapest office construction now being built by the Government and also the cheapest construction that had ever been used by the Government in permanent construction for office space.

7. STATUS OF FUNDS

Mr. Dulles asked Mr. Saunders whether our Agency books were in balance at the end of the fiscal year. Mr. Saunders said that it would be sometime yet before the books were in order but that he believed we were "solvent".

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